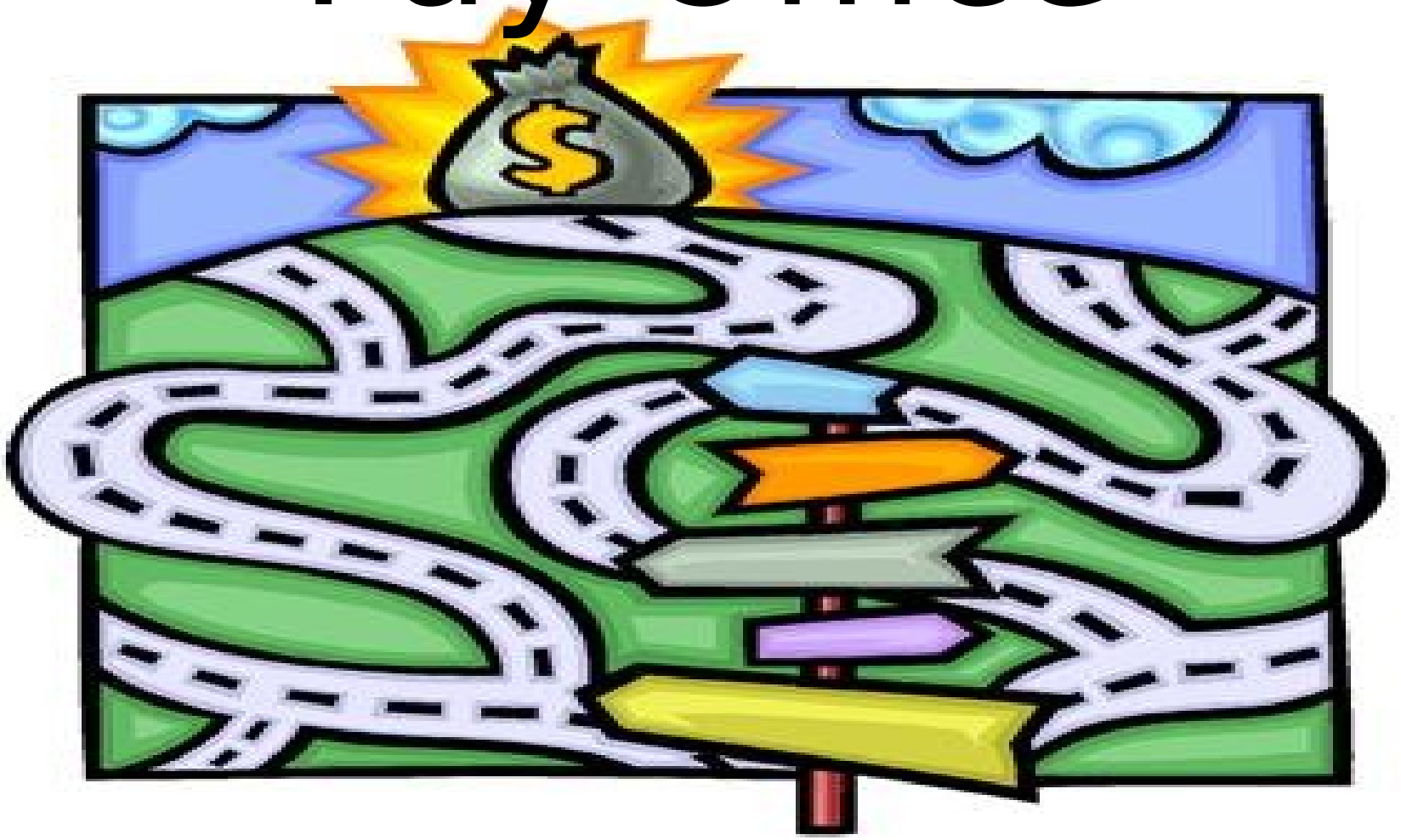
Defense Military Pay Office



DEFENSE MILITARY PAY OFFICE

- HOURS OF OPERATION
  - MON THRU FRI 0730 – 1600

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- LOCATION
  - SOLDIER SUPPORT CENTER ROOM 122

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- PHONE NUMBER
  - (804) 734-7930

DMPO CLEARANCE APPOINTMENT

- **<u>SCHEDULE FINAL OUT-PROCESSING APPOINTMENT AS SOON AS YOU MAKE YOUR FINAL APPOINTMENT WITH RETIREMENT SERVICES</u>**

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- MAKE APPOINTMENT
  - IN PERSON OR
  - CALL 734-7930

REQUIRED DOCUMENTS

- **ALL PERSONNEL MUST HAVE** A **COMPLETED** DA FORM 137-1-R (UNIT CLEARNACE RECORD)

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- **AIT SOLDIERS MUST ALSO HAVE THE DA FORM 137-2-R**

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- DA 31 (LEAVE FORM) FOR PERMISSIVE TDY AND TRANSITION LEAVE

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- ANY DOCUMENTS THAT AFFECT YOUR ACTIVE DUTY PAY

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- VALID MAILING ADDRESS AND PHONE NUMBERS ARE REQUIRED

FINAL ACTIVE DUTY PAY

- PAID MANUALLY ON OR ABOUT DATE OF SEPARATION VIA ELECTRONIC FUND TRANSFER (EFT) TO YOUR CURRENT BANK ACCOUNT

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- 100% OF ANY MONIES DUE YOU

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- 3 FINAL LES'S WILL ALL SHOW A ZERO PAY AND A STATUS DET

FINAL ACTIVE DUTY PAY

- DEDUCTIONS WILL BE MADE FOR ANY OUTSTANDING DEBTS

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- DEBTS WILL BE ACCELERATED IF NECESSARY TO COLLECT THEM IN THERE ENTIRETY

PAYMENT FOR ACCRUED LEAVE

- ACCRUED LEAVE IS TAXED AT 25% BY THE FEDERAL GOVERNMENT PLUS APPLICABLE STATE TAXES

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- PER AR 600-8-10, PARA 2-4
  - BY LAW, PAYMENT OF ACCRUED LEAVE IS LIMITED TO 60 DAYS

PAYMENT FOR ACCRUED LEAVE

- PER DODFMR VOL 7A, CHAP 35
  - A MEMBER WHO IS DISCHARGED UNDER HONORABLE CONDITIONS IS ENTITLED TO PAYMENT OF UNUSED ACCRUED LEAVE
  - EFFECTIVE FEBRUARY 10 1976, A MILITARY MEMBER IS ENTITLED TO RECEIVE PAYMENT FOR NO MORE THAN 60 DAYS OF ACCRUED LEAVE DURING A MILITARY CAREER

MY PAY

- https://mypay.dfas.mil/

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- NO NEW PIN OR REGISTRATION REQUIRED

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- ACTIVE DUTY AND RETIREMENT ACCOUNTS APPEAR ON SAME SCREEN

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- CAPABILITIES FOR BOTH ACCOUNTS ARE SIMILAR

W-2

- FINAL ACTIVE DUTY W-2
  - MAILED TO THE ADDRESS YOU SUPPLY DURING PROCESSING
  - ALSO AVAILABLE ON MYPAY WEBSITE

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- CONTACT LOCAL ARMY FINANCE IF YOUR DON’T GET W-2 BY MID FEBRUARY

THRIFT SAVINGS PLAN (TSP)

- YOU CONTROL - FINANCE CAN NOT TOUCH

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- WEBSITE
  - http://www.tsp.gov
  - CONTAINS ALL INFORMATION REGARDING YOUR OPTIONS AND ACTION YOU NEED TO TAKE

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- TOLL FREE PHONE
  - 1-877-968-3778

TRAVEL SETTLEMENT

- TRAVEL PACKET FURNISHED WHILE CLEARING – DD FORM 1351-2 WITH MAILING ENVELOPE

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- SUBMIT WITHIN ONE YEAR OF RETIREMENT DATE

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- MAIL TO FAX:

  DFAS – ROME (317) 275-0277
  ATTN: TRAVEL
  325 BROOKE ROAD
  ROME NY 13441

TRAVEL SETTLEMENT

- COMMON MISTAKES
  - VOUCHER NOT SIGNED
  - NO ORDERS ATTACHED
  - SUBSTANTIATING DOCUMENTS NOT ATTACHED

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- THIS VOUCHER HAS NOTHING TO DO WITH HOUSE HOLD GOODS

RETIREMENT PAY

- MAINTAINED BY DFAS-CLEVELAND

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- EFT DEPOSIT FIRST WORKDAY 0F EACH MONTH

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- RETIREMENT ACCOUNT STATEMENT (RAS) IS THE EQUIVALENT OF AN LES (ONLY ISSUED IF A CHANGE OCCURS TO PAY ACCOUNT)

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- AUTHORIZED UP TO SIX DISCRETIONARY ALLOTMENTS

RETIREMENT PAY

- DEFENSE FINANCE AND ACCOUNTING SERVICE
  US MILITARY RETIRED PAY
  PO BOX 7130
  LONDON KY 40742-7130

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- RETIRED PAY OPERATIONS:
  COMMERCIAL 216-522-5955
  TOLL FREE 1-800-321-1080
  FAX 1-800-469-6559

QUESTIONS